

# American Society of Appraisers

## REGISTRATION FORM & TAX INVOICE

The Trustee for Asset Discretionary Trust T/A Asset Assessors Pty Ltd  
ABN 51 862 418 281

### 7-Hour USPAP Webinar for Personal Property, Gems & Jewellery & Machinery & Technical Specialities



#### Course Description:

**Level:** Fundamental  
**Available Format:** Webinar  
**Time:** 10:00am AEST—6:00pm AEST  
**Date:** Friday May 22, 2020  
**Contact Hours:** 7 Instruction Hours  
& 0 Exam

#### Class Registration Includes:

One registrant log-in to the live lecture session.  
**DropBox** link to course materials

- 2020-2021 USPAP eBook
- Student Manual and any additional handouts

#### Price payable upon registration:

7-Hour USPAP for MTS **\$425.00 (AUD)**  
GST (Included in the price \$38.64)  
**Payment** — due in full by Tuesday May 12 2020

## REGISTRATION CONTACT DETAILS

Name: (Mr/Mrs/Ms) Family Name \_\_\_\_\_ Given name/s \_\_\_\_\_  
Position: \_\_\_\_\_ Organisation: \_\_\_\_\_  
Address: \_\_\_\_\_  
Suburb/City: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Business Contact No: \_\_\_\_\_ Mobile No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Years in Industry: \_\_\_\_\_

**Privacy:** Do you agree to have your contact details included on the delegate list? Yes No

**Please forward this form completed & signed to:- ASA Course Coordinator  
Asset Assessors Pty Ltd | email: [asainfo@dominiongroup.net.au](mailto:asainfo@dominiongroup.net.au) or fax 03 9687 4966**

## TERMS & CONDITIONS

This registration form must be signed to enable your application to be processed. By signing this registration form, you agree to the Terms & Conditions of this Course. The Terms & Conditions are stated on the second page of this form. A copy of the Terms & Conditions can be obtained by sending a request via e-mail to [asainfo@dominiongroup.net.au](mailto:asainfo@dominiongroup.net.au)

Signature of Applicant \_\_\_\_\_ Dated: / /2020

## PAYMENT—payable upon registration

Please tick your preferred method of payment, details as follows:-

**Electronic Funds Transfer (EFT):-**

**Account Name:** Asset Assessors Pty Ltd  
**BSB:** 013-366 **Bank:** ANZ  
**Account No:** 2026 58548  
**Reference:** First initial of your first name

**OR**

**Cheque:**

Payable to: Asset Assessors Pty Ltd  
Post to: PO Box 369, Flemington Vic 3031  
**Please attach copy of this form to cheque.**

**TAX INVOICE:** This document becomes a tax invoice once payment is made. **COPY AND RETAIN**  
For queries call ASA Course Coordinator—Jenny Wood (03) 9687 4955 or 0409 335 955

### System Requirements

**Test your computer!** You **must** have internet access and a phone line, a built-in computer microphone, or a headset in order to participate in the live webinar. To ensure the best ASA webinar experience, be sure to test your [GoToWebinar Connection](#) on your computer prior to the webinar and review the [GoToWebinar System Requirements](#). During the Mandatory Roll Call prior to the start of the webinar, all attendees will be asked to run through a sound check.

### USPAP Certificate

Registrants must participate in the entire 7 hour live webinar in order to receive CE credit. The presentation will not be recorded or provided as an archive per accrediting body guidelines. Please allow 10 business days following the live webinar to process your USPAP certificate of completion. *There is no final exam for the 7 Hour USPAP course.*

### Important Notes:

- By registering for this course you are affirming that your USPAP training and certification is current (7 hour or 15 hour within the last 2 calendar years consistent with the 2-year USPAP cycle).

**This course is not designed for Real Property (RP) appraisers and does not have state approval.**

### Access to Download Materials

A Drop Box link will be provided to materials within a week prior to the live webinar and include the student manual, and administrative documents. Questions?

This course is designed specifically for individuals who have completed the full 15-hour USPAP course and only require updated information. This course will familiarize users of USPAP Standards 7 and 8 (GJ, MTS and PP) with recent, significant revisions to USPAP that impact every practicing appraiser in the personal property arena. In addition, the course confronts some of the regularly misunderstood concepts in USPAP and reviews their application through the use of other communications published by the Appraisal Standards Board. This course will meet current USPAP requirements established by the Appraisal Foundation for GJ, MTS and PP appraisers who are ASA members. This course allows the personal property appraiser to fulfill their USPAP requirement for two (2) years.

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### TERMS & CONDITIONS

1. This Registration Form constitutes the Applicant's application to enrol in the course detailed herein. Asset Assessors Pty Ltd ("the Company") may accept the enrolment by written confirmation at any time no later than one month before the commencement of the first module. If the enrolment is not so accepted, all moneys paid by the Applicant will be refunded in full. If the enrolment is accepted, moneys paid by the Applicant will be applied to the Price.
2. The Price must be paid in full in the manner provided in this Registration Form. The Company has made bookings and has undertaken liabilities with respect to the Course and therefore no refunds will be made and the Applicant will not be released from its obligations hereunder for any reason whatsoever. This Course can not be deferred once the Applicant has registered.
3. The Company will use its best endeavours to deliver the Course at the Venue and in the times outlined herein. The Company will not be in default of its obligations if it is unable to perform as a result, directly or indirectly from Acts of God, civil or military authority, acts of public enemy, wars, accidents, fires, explosions, earthquakes, floods, strikes, labour disputes, government action or any similar or dissimilar cause beyond the reasonable control of the Company. In these circumstances the Company will use its best endeavours to complete the Course at times and venues that are mutually convenient.
4. The Company warrants that the Course meets the requirements of and has the approval of the American Society of Appraisers—Machinery & Equipment Valuations. The Company gives no other warranty and makes no other representation in relation to the Course.
5. This Agreement shall be construed according to the laws of the State of Victoria.

Please see first page of this document to sign and date your understanding and agreement to the above Terms and Conditions of registration of the American Society of Appraisers—Machinery & Equipment Valuations Accreditation courses.